

**Sarasota Institute for Lifetime Learning
January 10, 2020 Board Meeting Minutes**

Board Members: Ed Alley, Adrienne Cipolla, Beth Cotner, Bob DeFillippi, Bob Deutsch, Gordon Garrett, Marshall Greenwald, Richard Friedman, Peter Huber, Jerry Luhman, Jorie Lueloff, Irwin Livon, Craig Marion, Bob Moist, Teresa Morris, Jeff Olesen, Mary Lou Spottswood

Board Members Absent: Bob Barylski, Bob Germain, Susan Hook, Jim McGee, Joy McIntyre, John McGruder, Mary Testa

Adjuncts Present: Nancy Cabrel, Tom Campo, Carmine Cipolla, Judy Carson, Mike Boorstein

The meeting was called to order at 2:30 by Beth Cotner. A quorum was present. The December Board Meeting minutes were approved.

Treasurer's Report: Marshall Greenwald reported that we currently have \$55,000 in our checking account plus \$25,000 in our money market. Our Community Fund balance should be about \$1.43 million at the end of the year. This represents about a \$200,000 increase in value from the beginning of the year, including about \$28,000 in dividends and interest. He also noted that we have certificates of insurance for all of the venues and if anyone needs one to let him know. Lastly, he thanked everyone for using the new expense forms, which can be found in the Board section of the SILL website.

Registrar's Report: Jerry Luhman reported that online sales were cut off on Dec. 20th. Sarasota (both GI and Music) are doing the same as last year. Venice (both GI and Music) are up 48% over last year. Lakewood Ranch sold out at capacity of 295. Longboat Key sold 5 series. Total tickets and donation revenue is up 18%. Flex tickets, which sold out quickly, are doing well. They are being collected by the ushers, counted by the venue registrars, and mailed to Jerry for "safe keeping". Jerry will also track the number of flex tickets used by day and venue.

Global Issues: Bob Deutsch reported that the first week went well. Our first speaker, Yuksel Sezgin, was evaluated in Venice. There were complaints about the quality of the audio in both Sarasota and Venice. The board discussed PowerPoints being hard to see and noted that Karen Brown-Mohr, who has experience in modifying PowerPoints to make them more readable, has volunteered to help us in this regard. The first speaker of the year with books will be Peter Georgescu on Jan 28. He will be providing a number of his books to be distributed at no charge. How this will be done needs to be determined and be uniform among venues. It was announced that SILL needs to firm up its 2021 venues by February. Beth Cotner will contact Bob Barylski to talk with First Church, and Ed Alley will contact Church of the Palms. Jeff Olesen, who will be taking over the program committee next year, will fill in for Bob Deutsch during his upcoming absence.

Music Mondays: Ed Alley reported that Music Mondays are off to a good start, with two excellent articles on it appearing in the *Herald Tribune* and the *Observer*.

Marketing: Gordon Garrett reported that marketing is going well and noted that a number of excellent articles on SILL have appeared. He credited Sue Byron for writing the articles and Larry Creter for doing fine layouts.

Venice Operations: Bob Moist reported that things are going well in Venice. Attendance has exceeded expectations at both Music Mondays and Global Issues. He raised the issue of our needing certificates of insurance to provide for adequate coverage in the event of an accident in a private (non-SILL owned) automobile. Marshall Greenwald is working with our carrier on this. Marshall, Jerry Luhman, and Bob have formed an ad hoc committee to discuss and follow up.

LWR Operations: Teresa Morris reported that at LWR's first night there were 248 patrons, 200 subscriptions and 48 walk-ins. Since capacity was reached, some who wanted to purchase day passes had to be turned away. She requested that if a board member wants to attend a LWR lecture, to email her so that a seat can be reserved.

Technology and Website: Craig Marion noted that there was nothing new to report.

SILL Volunteers: Bob DeFillippi noted that when he receives a query from someone requesting to be a volunteer, he forwards it to the appropriate team captain. He reported an incident of a former volunteer using a

badge from a previous year. There was a discussion of whether to modify our procedures to address this, but it was decided that since it was so clearly an outlier situation we simply keep an eye out for it occurring again.

SILL CD/FDs: Nancy Cabral reported that 17 were sold in the first week, which was good, and that all volunteers showed up.

SILL Select: Susan Hook was not present; there was no report.

LBK Lectures: Mike Boorstein reported that volunteers are all set, publicity is going well, and that Jerry Luhman will help with registration at the first session.

Long Range Planning: John McGruder submitted a written report. Not much of consequence has transpired. The new Players facility will not be available until 2023-24. The Sarasota Orchestra has not selected a site for its new facility, and once it does it will be five years before the facility could provide a venue useable by SILL—two years planning and three years building. He noted that the site will probably be outside the city yet be near downtown, which would be good for SILL. Also, he requested that Dee, our Wednesday simultaneous translator, look into a system Asolo is using this year that provides simultaneous audio translations via smartphone.

New Business: None

The meeting was adjourned at 3:25.

The next board meeting will held at the Roskamp/Patterson Bldg. on Friday, February 14 at 2:30 pm

Recorded by Craig Marion.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
February 14, 2020 Board Meeting Minutes**

Board Members: Ed Alley, Bob Barylski , Adrienne Cipolla, Beth Cotner, Bob DeFillippi, Bob Deutsch, Gordon Garrett, Bob Germain, Marshall Greenwald, Peter Huber, Susan Hook, Jerry Luhman, Jorie Lueloff, Jim McGee, Joy McIntyre, Bob Moist, Teresa Morris, Jeff Olesen, Mary Lou Spottswood

Board Members Absent, Richard Friedman, Irwin Livon, Craig Marion, John McGruder, Mary Testa

Adjuncts Present: Mike Boorstein ,Nancy Cabrel, Carmine Cipolla, Judy Carson, Carmen Stoeckmann

The meeting was called to order at 2:30 by Beth Cotner. A quorum was present. The January Board Meeting minutes were approved.

Treasurer's Report: Marshall Greenwald reported that we currently have \$80,000 in cash and \$25,000 in our money market. Our Community Fund balance \$1.443 million.

Registrar's Report: Jerry Luhman reported that season to date use of flex tickets was 305 out of a possible 1200. Attendance for the year is down about 3-4%. **Motion:** Phone pictures of season tickets will not be accepted. Passed, 1 no, 1 abstain.. A notice will be posted on the website. More detail available in Registrar's report distributed separately. **Motion:** Ticket prices unchanged for 2020, offer 150 flex tickets usable at all venues except Lakewood Ranch. Passed unanimously.

Global Issues: Bob Deutsch reported that attendance is down in most venues, exception is Venice Friday. There were 5 evaluations in January, generally good. There will be 5 more during the rest of the season. There is feedback that audio in First Church is generally bad. A test of remote captioning was made. To use it would require purchase of a \$2500 piece of equipment. For the 2021 season, closed captioning will be offered on Wednesday in First Church, same as this year. Directional speakers could improve audio. **Motion:** Authorize \$4000 for the purchase of speakers with an acceptance test. Passed unanimously. 50th anniversary: see New Business below.

Music Mondays: Ed Alley reported that Music Mondays attendance was holding strong and the audience seems enthusiastic about the guests.

Marketing: Gordon Garrett reported that marketing is going well and noted that a number of excellent articles on SILL have appeared.

Venice Operations: Bob Moist noted that the March 6th and 13th Venice Friday lectures will be in Emmanuel Lutheran Church not the Community Center. Volunteers will help with parking. The insurance committee is investigating additional umbrella coverage for SILL drivers

LWR Operations: Teresa Morris reported that LWR is sold out but there is limited space available for single ticket buyers. A new church is being built, a possible new venue.

Technology and Website: Bob Germain reported that the 5 January speaker evaluations have been consolidated and posted on the website. Slides from Root and Georgescu have been posted as requested by several attendees.

SILL Volunteers: Bob DeFillippi reported that the committee is working on the annual volunteer lunch to be held at Café Baci during the first week in April. Gifts are needed

SILL CD/FDs: Nancy Cabral reported year to date orders 192 flash drives, 60 cds.

SILL Select: Susan Hook reported all was going well with sending flash drives to the venues.

LBK Lectures: Mike Boorstein reported average attendance year to date is 46, 20% over last year..

Long Range Planning: Bob Deutsch reported the results of a phone survey of people who did not renew in 2019. 492 calls, 35% switched to daily tickets, only 9% declared no further interest in SILL A possible connection with OLLI was investigated and rejected.

New Business:

50th Anniversary: A proposed budget of \$113,000 was presented in a handout (attached). Jim McGee proposed spending money for scholarships and will bring a plan to the next board meeting. After discussion, the items Major Marketing Event (\$45,000) and Marketing foldover ad in Herald Tribune \$22,000 were approved by as sense of the board voice vote. Note: Jim McGee and Ed Alley were not present for the voting.

Moving GI Wednesday to Church of the Palms: Bob Deutsch reported that the proposal is not viable for 2021 and has been withdrawn.

The meeting was adjourned at 4:35.

The next board meeting will held at the Roskamp/Patterson Bldg. on Friday, March 13 at 2:30 pm

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
March 13, 2020 Board Meeting Minutes**

Board Members: Bob Barylski , Adrienne Cipolla, Beth Cotner, Bob DeFillippi, Richard Friedman, Gordon Garrett, Bob Germain, Marshall Greenwald, Peter Huber, Susan Hook, Irwin Livon, Jerry Luhman, Jorie Lueloff, Craig Marion, John McGruder, Bob Moist, Teresa Morris, Jeff Olesen, Mary Lou Spottswood

Board Members Absent, Ed Alley, Bob Deutsch, Jim McGee, Joy McIntyre, Mary Testa

Adjuncts Present: Mike Boorstein, Nancy Cabral, Carmine Cipolla, Judy Carson, Carmen Stoeckmann

The meeting was called to order at 2:30 by Beth Cotner. A quorum was present. The February Board Meeting minutes were approved.

Special Business

The board voted to cancel the remainder of the season due to the threat of the Coronavirus. As of this date, the board dinner (3/31) and the volunteer lunch (4/6) are still scheduled.

Treasurer's Report: Marshall Greenwald reported that we currently have \$91,000 in cash and money market. Expenses are close to budget. Our Community Fund balance \$1.443 million as of 1/31/20. Those with budget input are asked to respond promptly, budget approval is due at the April board meeting.

Registrar's Report: Jerry Luhman reported that overall season attendance is down about 3%. Online ticket sales for the 2021 season will begin at the end of March.

Global Issues: Jeff Olesen reported that the First Church directional speakers test results did not justify purchase of the speakers at this time. The program committee will meet next week to prepare for the 2021 season

Music Mondays: Ed Alley's written report noted that Music Mondays has been cancelled since Church of the Palms has now been closed to outside groups due to the Coronavirus. Artists have been contacted.

Marketing: Gordon Garrett reported a plan to move advertising to the entertainment section of the newspaper. Remaining advertising will be cancelled where possible.

Venice Operations: Bob Moist noted that the Venice Community Center has now been closed to outside groups due to the Coronavirus. Insurance options were discussed but no action was taken.

LWR Operations: Teresa Morris reported that there is an option to invest in Cornerstone Church to increase capacity from 285 to 325. Since there is a possibility that a new larger venue could be available in 2022, recommendation is to take no action.

Technology and Website: Bob Germain reported that the website has been updated to show speaker changes. An eblast will be sent today announcing cancellation of the season.

SILL Volunteers: Bob DeFillippi reported that gifts are needed for the volunteer lunch.

SILL CD/FDs: Nancy Cabral reported year to date orders of flash drives and CDs are about half of last year. Remaining CDs and flash drives will be sent to the venues for distribution by the venue teams

SILL Select: Susan Hook reported all was going well with sending flash drives to the venues.

LBK Lectures: Mike Boorstein reported that attendance is down. Expectation is to cancel next week's video and maybe recoup some of the venue rental

Long Range Planning: John McGruder proposed the following actions: **Motion:** Approve sale of 200 flex tickets. Passed unanimously. **Motion:** Offer a free single ticket to subscribers. Passed unanimously. **Motion:** Approve survey. Passed unanimously

Old Business:

Scholarships: Discussion postponed since Jim McGee was unable to attend the board meeting.

50th Anniversary: Tickets for the Bob Woodward/music event at Riverview Performing Arts Center will be priced at \$50 and \$40 helping to defray part of event cost. The board affirmed the plan for a special board dinner in January with Martin Walker as an unpaid guest replacing the usual April dinner

The meeting was adjourned at 4:20.

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday, April 14 at 9:30 am

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
April 14, 2020 Board Meeting Minutes**

Board Members: Ed Alley, Bob Barylski , Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Peter Huber, Susan Hook, Jerry Luhman, Jorie Lueloff, Craig Marion, Jim McGee, John McGruder, Joy McIntyre, Bob Moist, Jeff Olesen, Mary Lou Spottswood, Mary Testa

Board Members Absent, Richard Friedman, Irwin Livon, Teresa Morris

Adjuncts Present: Sue Banks, Mike Boorstein, Carmine Cipolla

The meeting was conducted using Zoom video conferencing.

The meeting was called to order at 9:30 am by Beth Cotner. A quorum was present. The March Board Meeting minutes were approved.

Nominating Committee

Mary Testa presented the committee report. Proposed officer slate: Beth Cotner President, Bob Deutsch Vice President, Marshall Greenwald Treasurer and Bob Germain Secretary. Richard Friedman is resigning from the board and nominated as an Adjunct. Nominate Nancy Cabral to the board. Board members whose terms expire in 2020 are to be reappointed to 3 year terms ending in 2023. **Motion:** Approve slate of nominees and term updates. Motion passed unanimously. Adjuncts reappointed by President Beth Cotner: Mike Boorstein, Tom Campo, Carmine Cipolla, Richard Friedman, Craig Kennedy, Ed Ogiba, Bill Smullen and Carmen Stoeckman.

Treasurer's Report: Marshall Greenwald reported that we currently have \$80,000 in cash and money market. And a Community Fund balance \$1.36 million. The budget, revised to reflect a positive income number, was distributed in a separate document. **Motion:** Approve the budget as presented. Motion passed unanimously.

Registrar's Report: Jerry Luhman reported on offering daily flex tickets to 2020 subscribers. Motion: Make available two daily flex tickets for all 2020 subscribers including Flex Pass holders and Lakewood Ranch subscribers good at all venues except Lakewood Ranch. Subscribers must request the tickets. Motion passed unanimously.

Global Issues: Jeff Olesen reported the committee was considering the possibility of having different speakers on Tuesday and Wednesday for one or two weeks next season. The second speaker could be a local.

Music Mondays: Ed Alley reported half of the artists for the 2021 season have been scheduled. The two artists that were cancelled were paid on the basis that they are young free-lance professionals who counted on the income.

Marketing: Gordon Garrett reported a plan to move advertising to the entertainment section of the newspaper. Remaining advertising will be cancelled where possible.

Venice Operations: Bob Moist noted the need for insurance for SILL. All board members should fill out and return the information sheet on their automobile insurance.

LWR Operations: No report..

Technology and Website: Bob Germain reported that the website has been updated with links to archived data including board minutes, booklets and speaker evaluations.

SILL Volunteers: Bob DeFillippi reported no activity since the volunteer lunch was cancelled.

SILL CD/FDs: In a separate report Nancy Cabral noted a decline in the sales of CDs and flash drives

SILL Select: Susan Hook reported refunds were sent to the venues due to the cancellation of the last 2 weeks of the season.

LBK Lectures: Mike Boorstein reported that \$1500 was refunded to Temple Beth Israel due to the cancellation of the last 3 video showings.

Long Range Planning: John McGruder reported no committee activity in past month.

Old Business:

Scholarships: Jim McGee recommended tabling the discussion in these uncertain times

New Business:

Outreach: Bob Deutsch recommended giving back to the community for the coronavirus crisis.

Motion: Give Food Bank \$10000 with the understanding that there is a matching grant. Motion passed unanimously.

An ad hoc committee was formed to assess possible effects on the 2021 season. Members: Bob Deutsch (chair), Ed Alley, Jerry Luhman, John McGruder, Jeff Olesen

The meeting was adjourned at 10:55.

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday October 13 at 9:30 am

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
July 31, 2020 Special Board Meeting Minutes**

Board Members: Adrienne Cipolla, Beth Cotner, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Peter Huber, Susan Hook, Irwin Livon, Jerry Luhman, Jorie Lueloff, Craig Marion, John McGruder, Joy McIntyre, Bob Moist, Teresa Morris, Jeff Olesen, Mary Lou Spottswood, Mary Testa

Board Members Absent, Bob Barylski , Nancy Cabral, Bob Deutsch, Richard Friedman, Jim McGee

Adjuncts Present: Mike Boorstein, Carmine Cipolla, Craig Kennedy

The meeting was conducted using Zoom video conferencing.

The meeting was called to order at 2:00 pm by Beth Cotner. A quorum was present.

The 2021 Format Committee proposal was discussed.

Motion: The 2020 season will be virtual and free of charge. Passed unanimously.

Jerry Luman was appointed as board liaison to producer chosen. All sessions will be pre-recorded. Details and possible TV option to be worked out over the next several months.

The 2021 Music season will be dedicated to Ed Alley.

Motion: Turn off ticket sales, offering refund or donation and send eblast notice. Approved unanimously.

The meeting was adjourned at 2:50

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday October 13 at 9:30 am

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
October 13, 2020 Board Meeting Minutes**

Board Members: Bob Barylski , Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Peter Huber, Susan Hook, Jerry Luhman, Craig Marion, John McGruder, Joy McIntyre, Teresa Morris, Jeff Olesen, Mary Lou Spottswood, Mary Testa

Board Members Absent, Jorie Lueloff, Irwin Livon, Jim McGee, Bob Moist

Adjuncts Present: Mike Boorstein, Carmine Cipolla, Bob Lieber

The meeting was conducted using Zoom video conferencing.

The meeting was called to order at 2:00 pm by Beth Cotner. A quorum was present. The April Board Meeting minutes were approved.

Nominating Committee

Mary Testa presented nomination of Joe Holt to the board. **Motion:** Approved unanimously
Peter Huber presented nomination of Bob Lieber as Adjunct. Approved.

Virtual Season

Jeff Olesen presented information on how the virtual season will be implemented. 5:01 Studios has been retained as the contractor for our virtual season. The virtual season will be comprised of 37 presentations (25 from G.I. and 12 from M.M.), a twelve-week season - Mondays, Tuesdays, and Thursdays at 10:30 a.m. Each presentation will be one hour in length. Presentations will be recorded one week or more in advance by the contractor. Live Q & A sessions will be part of the program on the scheduled day of the presentation.

Treasurer's Report: Marshall Greenwald reported that we currently have \$54,000 at Sun Trust, \$25,000 in a money market account and a Community Fund balance \$1.478 million. An expense budget will be prepared from item estimates for the virtual season. **Motion:** Authorize withdrawal from Community Foundation account for up to \$100,000. Motion passed unanimously.

Registrar's Report: Jerry Luhman reported ticket sales were turned off after June 30th. Sales were 42% of last year. There were only 100 respos to refund offer and only 35 requested refunds

Global Issues: Jeff Olesen reported the committee will be starting work on the 2022 season in February.

Music Mondays: Joe Holt noted that Ed Alley will be missed. The Music program is set with one possible exception. Joe plans to create a tribute video of Ed Alley which will be posted on the website. The format will be similar to last year. There will be 4 hosts – Phil Gainsley, Bob Sherman, Betsy Hudson Trauba and Joe Holt.

Marketing: Gordon Garrett reported that there will be a full page ad in the Style section of the Herald-Tribune in November. It will contain a listing of all presentations.

Venice Operations: No report.

LWR Operations: Teresa Morris reported that a \$500 check has been given to Cornerstone Church. .

Technology and Website: Bob Germain reported that the 2021 website will be posted within a week. The booklet will be printed and mailed in early December. 4000 copies will be printed, about 2000 will be mailed.

SILL Volunteers: Bob DeFillippi noted that communication to the volunteers for distribution of booklets should be done through the program coordinators.

SILL CD/FDs: Nancy Cabral noted that without physical venues there will be no orders An audio copy of the Global Issues programs is needed for any requests for CDs and flash drives. These will be fulfilled at no charge.

SILL Select: Susan Hook noted need for USB versions of the presentations for the venues. All 3 programs, Monday, Tuesday and Thursday will be offered free of charge

LBK Lectures: Mike Boorstein reported plan to resume the Longboat Key program at Temple Beth Israel in

2022.

Long Range Planning: No report.

The meeting was adjourned at 3:30.

The next board meeting will be via video conferencing on Tuesday November 10 at 2:00 pm

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
November 10, 2020 Board Meeting Minutes**

Board Members: Bob Barylski , Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Peter Huber, Susan Hook, Jerry Luhman, Craig Marion, Jim McGee, John McGruder, Joy McIntyre, Jeff Olesen, Mary Lou Spottswood, Mary Testa

Board Members Absent, Joe Holt, Jorie Lueloff, Irwin Livon, Bob Moist, Teresa Morris

Adjuncts Present: Mike Boorstein, Carmine Cipolla, Bob Lieber

The meeting was conducted using Zoom video conferencing.
The meeting was called to order at 2:00 pm by Beth Cotner.

The meeting started with demonstration from 5:01 Studios of how the virtual season will be managed, packaged and presented.

A quorum was present. The April Board Meeting minutes were approved.

Treasurer's Report: Marshall Greenwald reported that we currently have 1.47 million in the Community Foundation, \$53,000 at Sun Trust, \$25,000 in a money market account. A revised budget for the virtual season has been distributed. The donation amount is a rough estimate. We have refunded \$4900. The \$51000 for Studio 1 is for the fixed portion. There will be a variable portion based on audience size estimated to be 3-4 thousand dollars. .

Registrar's Report: Jerry Luhman reported only 40 people requested a full refund. Access to viewer statistics will be provided by 5:01. Board members will be able to view the data via a link on the website.

Global Issues: Jeff Olesen reported that updated instructions for recording will be sent to the recruiters. Two people will be required for a session, the moderator and a curator who will select from incoming questions.

Music Mondays: Beth Cotner reported for Joe Holt that the season is ready to go. On March 8, Peter and Kara Dugan replace Sheredon Stokes and a March 15th and 22nd date flip, same artists

Marketing: Gordon Garrett reported that there will be a full page four color ad in the Style section of the Herald-Tribune in November. It will contain a listing of all presentations and instructions on how to sign. Advertise in the Herald-Tribune every other week. Collaborations with other organizations will be limited since a number of them will have a limited or no program. There will be an article in the Herald Tribune promoting the season.

Venice Operations: No report.

LWR Operations: No report.

Technology and Website: Bob Germain reported 2021 website has been posted. The booklet went to printer on November 10th and will be printed and mailed in early December. 4000 copies will be printed, about 2000 will be mailed. A flyer will be created.

SILL Volunteers: Bob DeFillippi noted that volunteers for distribution of booklets for all locations other than Venice have been identified

SILL CD/FDs: Nancy Cabral noted that venues are looking forward to a 2022 season. CDs and flash drives will be produced if there are any requests and distributed at no charge

SILL Select: No report

LBK Lectures: Mike Boorstein reported that he will ensure that Temple Beth Israel has program materials for distribution

Long Range Planning: No report. John McGruder noted a need to adapt for a younger audience.

The meeting was adjourned at 4:00.

The next board meeting will be via video conferencing on Tuesday December 8th at 10:00 am

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning
December 8, 2020 Board Meeting Minutes**

Board Members: Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Peter Huber, Susan Hook, Jerry Luhman, Craig Marion, Joy McIntyre, Bob Moist, Jeff Olesen, Mary Lou Spottswood, Mary Testa

Board Members Absent, Bob Barylski, ,Jorie Lueloff, Irwin Livon, Jim McGee, John McGruder, Teresa Morris

Adjuncts Present: Mike Boorstein, Carmine Cipolla, Sue Lewis, Bob Lieber

The meeting was conducted using Zoom video conferencing.
The meeting was called to order at 10:00 am by Beth Cotner.

Sue Lewis was introduced and appointed as an Adjunct. She will take over the role of Assistant Treasurer.

A quorum was present. The November Board Meeting minutes were approved.

Treasurer's Report: Marshall Greenwald reported that we currently have 1.42 million in the Community Foundation, \$54,000 at Sun Trust, \$25,000 in a money market account. \$5,100 has been paid out for refunds. A new insurance procedure was proposed. **Motion:** All board members and adjuncts will be required to sign a form confirming that they have automobile insurance that meets or exceeds the stated minimum. Approved unanimously.

Registrar's Report: Jerry Luhman reported \$300 in donations was received in November.

Global Issues: Jeff Olesen reported that the virtual season registration is now live and can be accessed from the SILL website. The process for hosts will be rolled out soon.

Music Mondays: Joe Holt reported that he is working with the artists on the virtual season process. All Music Monday sessions will start with a performance.

Marketing: Gordon Garrett reported that the new contract with the Herald Tribune will include weekly ads in the Monday business section and the Thursday Ticket section. Sue Byron has created a media package for the upcoming season. We will get promotions via mailing lists from several organizations. There will be an article in the Herald Tribune promoting the season.

Venice Operations: Bob Moist noted that process for booklet distribution is in place.

LWR Operations: No report.

Technology and Website: Bob Germain reported that booklets have been printed and delivered. 2000 booklets will be in the mail this week. 2000 booklets will be distributed locally. A flyer has been created and 2000 copies will be delivered this week. Both are available for viewing on the website. The website has been updated with a more prominent link to the virtual season registration process.

SILL Volunteers: Bob DeFillippi noted that Peter Huber and Susan Hook have set up a volunteer process to distribute the booklets and flyer.

SILL CD/FDs: No report

SILL Select: No report

LBK Lectures: Mike Boorstein noted that plans are in place to distribute the booklet and flyer. Temple Beth Israel is closed and will not be used as a distribution point.

Long Range Planning: No report.

The meeting was adjourned at 10:40 am.

The next board meeting will be via video conferencing on Tuesday January 12th at 2:00 pm

Bob Germain, Secretary